

**PURCHASE ORDER**

Member of the Minnesota State Colleges and Universities system

\*\* Duplicate ( 1 ) \*\*

JPO & ASSOCIATES INC  
 2009 W BROADWAY AVE #400-  
 FOREST LAKE MN 55025

0000820865-001

**Payment Terms - Net 30 Days**

Current state employees are ineligible to enter into a contract for services with the state of Minnesota.

**LIABILITY**  
 The CONTRACTOR shall indemnify, save, and hold MnSCU, its representatives and employees harmless from any and all claims or causes of action, including all attorney's fees incurred by MnSCU, arising from the performance of this contract by the CONTRACTOR or CONTRACTOR'S agents or employees.

**WORKER'S COMPENSATION**  
 The CONTRACTOR certifies it is in compliance with Minnesota Statute §176.181, subd. 2 pertaining to workers' compensation insurance coverage.

FY : 2016 Cost Center/Object Code : 161000-1870

**P/O Number:** 46507

**Date:** 10/06/2015 08:42:46

**Contract:**

**Terms:**

**FOB:**

**Delivery:**

**Bill to:** INVER HILLS COMMUNITY COLLEGE  
 BUSINESS OFFICE  
 College Center  
 2500 80th St  
 Inver Grove Heights MN 55076

**Ship to:** INVER HILLS COMMUNITY COLLEGE  
 College Center  
 2500 80th St  
 Inver Grove Heights MN 55076

MN Tax Exempt# 1746999 FEIN: 41-1687554

#	Commodity Code	Description	Units Ordered	Unit of Measure	Unit Price	Disc %	Extended Price
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It.#	1	Develop and recommend guiding principals for alignment to college president based on interviews conducted with constituent group members to include, but not limited to, President's Cabinet, faculty, faculty presidents and student government presidents.	1.000	EACH	50000.000		50000.00
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\*\*\* Purchase Order Total Amount

50000.00

Requested by Kirsten Olson

*re Mailed to Scott Erickson  
 10:00 10/7/15*

**INSTRUCTIONS TO VENDOR**

1. Submit separate invoices for each Purchase Order to "BILL TO".
2. Reference Purchase Order Number on invoice and on all tags, packages, and correspondence.

**DELIVERIES**

All deliveries hereunder shall comply in every respect with all applicable laws of federal government and/or the state of Minnesota including the State Act Against Discrimination, Minnesota Statute 363 as amended.

*[Handwritten Signature]*  
 Authorized Signature Date

Purchasing Office Ph: 651.450.3871 Fx: 651.450.3677